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Executive Registry

64-3812

DD / S R E G I S T R Y

FILE Training 3
1 June 1964

LBN

MEMORANDUM FOR: Mr. Kirkpatrick

Kirk:

We plan to complete the "Reorientation in Supervisory Responsibilities" for DD/S supervisors on 9 June 1964 in accordance with the attached program. We have listed Mr. McCone to start the program and you to chair the panel. Would you be good enough to ask the Director whether he would be willing to do this again. If he will not be available, then I would hope that General Carter could do it. If he will not be available, I would appreciate your making the introductory remarks. Alternatively, we could show the film of the Director's introduction which he made at the first course. I believe, however, that a personal appearance by any one of the three of you would be more effective than the film.

*4 June
Said you
would
do it*

We will have approximately 150 seats available to non-DD/S supervisors. If you wish, I suggest that these be filled with supervisors from the Independent Offices unless you intend to schedule a separate presentation for them.

*4 June
Told
DD/S to
fill to
capacity*

I should appreciate your letting me know as soon as possible about the speaker and your desires with regard to the 150 vacant seats.

[Redacted Signature]

L. K. White

25X1

Attachment:
Program

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downgrading and
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Reorientation
in
Supervisory Responsibilities

9 June 1964

0900 - 0920	Mr. John McCone Director of Central Intelligence
0920 - 1000	Mr. Emmett Echols Director of Personnel
1000 - 1020	Break
1020 - 1100	Dr. John Tietjen Chief, Medical Staff
1100 - 1120	Break
1120 - 1200	Colonel L. K. White Deputy Director for Support
1200 - 1300	Lunch
1300 - 1420	Panel: Mr. L. B. Kirkpatrick, Chairman Executive Director-Comptroller Colonel L. K. White Deputy Director for Support Mr. Emmett Echols Director of Personnel Dr. John Tietjen Chief, Medical Staff Mr. Robert Bannerman Director of Security Mr. Robert Fuchs Director of Finance

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